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Cheshire  
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Thursday September 3<sup>rd</sup> 2020

**Important Information regarding collection from Moorgate Road Entrance to school – KEY STAGE 2**

Dear Parents/Carers,

Firstly, I must mention how absolutely fabulous a first day we have had. The children's behaviour and enthusiasm was exceptional and we have been so impressed. Understandably, many children had mixed emotions starting school again after such a long absence but they really were a credit to us all. Thank you sincerely for your efforts in preparing the children so well.

I am writing to you tonight about the Moorgate Rd entrance to school and collection of children. There are a significant number of children to dismiss from this gate and we understand congestion is a huge concern. For this reason we are **changing our plans with immediate effect.**

Tomorrow, the gates will be opened for you to collect your child from the playground. We will cone the area so you can walk in a loop whilst keeping a social distance; in through the double gates around the playground and then out through the same gate. It is extremely important you keep to the times indicated for your child's year groups for this to work well.

We know that the staggered start and finish times mean queuing to enter school grounds. This is inevitable and we would ask you to bear with us. As you look at the main gate from Moorgate road, please can Year 3 & Year 5 queue to the right of this gate and Year 4 and Year 6 queue to the left. If you have more than 1 child to collect please queue to the right. This will all be signposted and staff will be available to support and manage. Please help to keep the process flowing and effective by arriving at the correct time, keeping moving and resisting the urge to stop or congregate. For safety of all staff, children and parents we must insist you do not spend time chatting and leave the school grounds and surrounding areas immediately.

Drop off and collection timings will remain the same with children in Year 5, 5/6 and 6 being dismissed between 3:00pm and 3:10pm and children in Years 3, 3/4 and 4 being dismissed between 3:15pm and 3:25pm. Siblings may be collected together at 3:20pm at the Bright Futures gate. Please ensure you advise school before 1:00pm if you will be collecting siblings at 3:20pm by emailing us at [together@bucktonvale.tameside.sch.uk](mailto:together@bucktonvale.tameside.sch.uk) or telephoning the school office on 01457 833102.

Please walk to school where possible as parking is very limited and please do not park on the Zig Zag area. We have contacted Tameside to request support from the transport department to help ensure this is adhered to but we need your help.

Thank you all for understanding that plans will need to change as we attempt to create as smooth a start and end to school as possible.

Yours sincerely,

Mrs Brown  
Headteacher